

## **Constitution of Lila-Radhika Humanitarian Intercultural Senior Citizen Service Center, 2013**

### **Preamble:**

According to Nepalese tradition, elderly people are looked after by their family and relatives. This means elderly people's honor should be done by young generation. Young generation (own scions) despite their intention to look after their old parents, they can't do so in some conditions & in some conditions they hate them feeling as a burden, as a result elderly people feeling being hated and & burden it is found that they themselves show depression. In this context, in order to create a easy environment without any pressure, this organization has envisaged to run a home for elderly people with objectives of making them fulfill their desires easily and pass their remaining days of life with satisfaction but not being a burden for anyone.

On one hand, due to the changing context and development young generation have been going to foreign countries in search of different opportunities which has made elderly people lonely, on the other hand, as the government has not provided any basic social security as well as facilities for poor and helpless old people, they have been seen helpless and come to the road.

In this way, this constitution with an objective and thought of running a non-profit making social organization, a home for elderly people and a hospice, has been made thinking to provide help and make old people who have been poor and helpless due to the lack of property and scions spend their remaining life with complete satisfaction.

### **Chapter -1**

#### **1. Name of the organization:**

The name of the organization shall be called '**Lila-Radhika Humanitarian Intercultural Senior Citizen Service Center**', **Kathmandu**. In brief it shall be called '**LIRAHAUS**'

**A. Address of the Office:** The central office of this organization shall be located at Kathmandu District, K.M.C.10 New Baneswor.

**B. Jurisdiction of the Organization:** The jurisdiction of this organization shall be in Kathmandu. If deemed necessary the jurisdiction can be expanded within Nepal by obtaining the permission from the Local Officer of the Concerned District.

**C. Commencement:** This statute shall come into effect from the date of registration of the Organization.

#### **D. The existence of the Organization:**

a. This Organization shall be an organization of perpetual succession, incorporated, self governed, non-profit making, non-political and non-governmental social organization. The organization shall not do any activities to give consultancy service with or without taking any fees for the income generation apart from the objectives of the organization.

2. **Definition:**

In this statute, the words shall have the following meanings unless the subject or context requires otherwise:

- A. **“Elderly People”** mean the persons who have completed 60 years of age.
- B. **“Helpless Senior Citizen”** means having one or all of the following conditions.
- (1) Having no support, income and property for living life,
  - (2) Having no member of family to take care and feed,
  - (3) Living hated and discarded life though having family members but due to their unwillingness to take care and feed.
- C. **“Disabled Senior Citizen”** means physically and mentally disabled senior citizen.
- D. **“Care Centre”** means a home, shelter or any other structure having similarity running with fees or without fees for senior citizens as per this constitution.
- E. **“Day Service Centre”** means a home, shelter or any other structure having similarity to be established and run with fees or without fees for senior citizens as per this constitution.
- F. **“Feeding & Taking Care”** means the activities to make arrangements for senior citizens of feeding, clothing, living, travelling , making involve in social and religious activities.
- G. **“Family Member”** means the following relatives of senior citizen :
- (1) Son, Daughter-in-law, Daughter, grandchildren from son or daughter living together.
  - (2) Son, Daughter-in-law, Daughter, grandchildren from son or daughter not having been the member pursuant to subpart (1) and not living together but separate.
  - (3) Other close relatives but not having been the relatives pursuant to subpart (2).
- H. **"Beneficiary"** means the person to get property according to the chapter of heirless property pursuant to the common law of the country ( Muluki Ain )
- I. **"Prescribed"** or **" As per Prescribed"** means the matter prescribed in this constitution or in the rule or the sub-rule made under this constitution.
- J. **"Hospice DHARMASHALA"** means a house where the patients who are declared their death by doctors and they are taken care and their last wishes are fulfilled .

3. **Affiliation** :This committee can be affiliated to different entities as per need.

4. **Prevailing law to be followed** :

The management being in this statute shall be under the current law of Nepal. This committee shall perform the work within the limitation of the law -2063 for the protection and having social security of the senior citizen.

5. **The existence of the committee:**

The committee shall be free from growing the respect honor, and well wishes towards the senior citizen for having their security, protection by utilizing their knowledge, skill, capacity and the experience. The legal existence and right of the committee shall be as the rights and authority given by the law of Nepal. This committee shall conduct various activities for the goal attaining.

## Chapter -two Objectives

### **6. Objectives of the committee:**

- a) To protect and providing security to the senior citizens preparing the plan, policy and programme and submit to the government and non government organization.
- b) To implement and inspect the plan, policy and the programme approved by the government and non government organization.
- c) To keep the record up to date of the senior citizen remaining in the district.
- d) To coordinate to the senior citizen welfare committee.
- e) To provide the staying facilities to the by building the houses to them.
- f) To coordinate and contact the different authorities in the local level for performing the works related to the social protection and security of the senior citizen.
- g) To get conformation if the social security and allowance facilities by the senior citizens and make necessary effort for providing them the facilities if they are unable to get it.
- h) To bring and develop the trend of running the old people living house.
- i) To manage necessary social, economical and other assistance to the senior citizen in the emergency situation and to rescue from the disaster.
- J) To hold the regular meeting of the committee.
- k) To provide the separate living and caring facilities to the patients who are suffered from the incurable diseases and are proved to the death by the doctor with the claim of the expire date.
- l) The organization shall implement for attaining the goal only after the approval and the agreement from the concerned authorities regarding current law of Nepal.

### **7. The Action to be done achieving the goals:**

- a) The organization shall fully maintain the rule and regulations and according to current law of Nepal and implement its works only after the approval of the concerned authorities. Along with it will obey the rules according to the senior citizen law 2063 and the Act made in 2065.
- b) The organization shall construct the building, have in bond and in the rent and it shall purchase or take in fare in the rent for the necessary office equipment like computer, telephone, typewriter, fax etc. and stationery as well.
- c) The organization shall appoint the staffs as per need of the office and determine the service and condition to maintain.

## Chapter -3 Membership

### **8. Classification of membership**

There shall be following four types of members in the organization.

- A. General Members:** If any qualified Nepalese citizen applies as per Section (9) of this statute, completing the fixed process in such case the persons who obtained the membership of the organization shall be the general member of the organization.
- B. Founding Members:** The officials of this organization at the time of incorporation of this organization shall be the founding members of this organization.
- C. Life Members:** Persons who specially contribute for the development of the organization shall be conferred with life membership with fulfilling certain process.
- D. Honorary Members:** The suitable eminent persons who made special contribution in the social sector and individuals shall be granted honorary membership of the organization but the honorary members shall not have voting rights.

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**9. Required qualifications for obtaining the membership:**

The persons who will to work under the statute of this organization for attaining the proposed goal can be the member of this organization after getting the membership according to the statute. There should be following essential qualification to obtain the membership of this organization.

- A. Should be completed the age of 18 years.
- B. Should not be lost of mental balance and moral character.
- C. Should be the person who is not convicted in criminal offense
- D. Capable of carrying out committee's confidentiality and not affiliated with any grouping.
- E. Should not be the person having the economical corruption as well as socially discarded in the business and being proved disqualified by the committee's meeting to provide the membership.

**10. Termination of membership:**

- 1. In the following condition the organization shall terminate the membership.
  - a. If the person cannot obtain the membership as per Section (9) of this Statute.
  - b. If 75% members of the general meeting of the organization endorsed to remove from the post of member of the organization by majority voting.
  - c. If accepted the resignation tendered by the concerned member.
  - d. If convicted by the court of law on disobeying and disturbing the process of the organization.
  - e. If done anything which the organization has prohibited certain things not to do as per this statue.
  - f. If penalized in the accusation of guilty according to the case of criminal law of Nepal.
  - g. If the organization is dissolved.
- 2. Before deciding someone ineligible for being the member of the organization or being in the office of the organization the organization shall provide sufficient information and the organization shall give the sufficient opportunity to submit for his or her clarification.

**11. Procedure to confer membership fee and membership:** The members as per Section 8 of this statute shall obtain the membership by paying the following fees mentioned in the Sub – Section.

**1. General Member:**

- a. To get general membership of this organization, one should fill the membership form prescribed by the organization and with the decision of executive committee by submitting Rs. 500 for entry fees.
- b. Such general members should submit Rs. 100 annually as annual renewal charge within Chaitra. Each member who are remaining should renew his or her membership by the end of Ashadh of each year (Second week of July) and regarding after that the renewal can be made with paying the additional charge.
- c. The entrance fees and annual fees can be made changed by the executive committee of this organization.

**2. Founding Member:** All members and office-bearers of the ad-hoc committee of the organization at the time of its registration will be the organization's founding members and office-bearer.

**3. Lifetime Member:** With the decision of the executive committee of the organization lifetime membership can be given to persons making contribution of worth Rs. 1000/- at the time of entrance and who contributes worth Rs.15,000/- with the prescribed process. The Life time members don't have to pay annual fees.

- 4. If any applicant is decided not to provide the membership of the institution ,he or she is informed it with reasons.

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5. All the members have to abide by this statute and the provision of Rules and by-laws made under this statute.
6. The record book for the members pursuant to Sub-Section (1), (2) and (3) of the statute provided by the organization shall be kept separately in the certain format.

## **Chapter-4**

### **General Assembly and Executive Committee**

#### **12. The Formation of General Meeting:**

1. The general meeting of this organization shall be formed with the membership of the persons obtained the membership as mentioned in Section (8) of this Statute except the honorary members. Honorary members shall be invited. Annual General Meeting will be the supreme organ of this organization.
2. General Meetings of this organization shall be as following:
  - A. **Annual General meeting:** Annual general meeting shall be held once in a year.
  - B. **Special General meeting:** The organization will have to convene special general meeting if one-fourth of the members deems necessity of convening such a meeting, the executive committee should call the special general meeting within 7 days compulsorily. But within six months of the general meeting and special assembly again special general meeting cannot be held.
  - C. First general meeting of this organization shall be held within six months of the completion of the fiscal year of the registration of the organization and the later annual general meeting shall be held within 6 (six) months of the completion of the fiscal year.
  - D. Compulsorily notice shall be given to all the members of the organization by giving the notice of a minimum of 15 days before for the annual general meeting and before 7 (seven) for the special general meeting with fixing agendas and date, time and venue of the meeting.
  - E. If the assembly could not be held without meeting the number of quorum as per the Clause (19) of the statute in the general meeting and or special general meeting called again within giving 7 (seven) days of tenure the general meeting shall be called.
  - F. Separate minute shall be kept for the general meeting and special general meeting.

#### **13. Duties, rights and responsibilities of the general meeting:**

- A. Endorse the planning program me and annual budget presented by the executive committee.
- B. Holding discussion on the auditor's report and income and expenditure report and approving them and to hold discussions upon the unapproved amount seen by from the auditing and to give direction to the executive committee to get back the amount which cannot be regulated to pay.
- C. Appointing auditor for the coming fiscal year.
- D. Giving appropriate suggestions and guidelines to the executive committee with evaluating the annual progress report of the organization and the works done by the organization.
- E. Electing the members and office-bearers in the executive committee as per the process of the statute on condition where the service term of the executive committee of the organization is completed.
- F. Making relevant amendments to the organization's statute, Rules and by-laws submitted by the executive committee
- G. To confer honorary membership.
- H. To approve the activities in the rationale of the organization by the executive committee by considering result.
- I. To give permission as per the need regarding the deployment of staffs, salary, allowance and other facilities submitted by the executive committee to bear by the own internal resources of the organization.

#### **14. Formation of executive committee:**

1. A 7-member following executive committee shall be formed with general members.

A. Chairman	1 Person
B. Vice –Chairman	1 Person
C. Secretary	1 Person
D. Deputy Secretary	1 Person
E. Treasurer	1 Person
F. Members	2 Persons
G. Total	7 Persons
2. The Service Tenure of the executive committee shall be for two years.
3. Before the annual general meeting of the executive committee if any member's post is vacated it will fulfill positions by the nomination of the executive member for the remaining period of time. The term of office of the member so fulfilled shall be only for the remaining tenure of the vacant position for which such a fulfillment is made for the other post shall be made fulfilled through election process for remaining persons regarding to statue.
4. As per the need the meeting of the executive committee shall be called by the Chairman but if 51% members of the executive committee demanded to call the meeting, the chairman immediately should call the meeting of the executive committee.
5. Without the presence of 51 % of the total number of members of the executive committee the meeting of the executive committee shall not be held.
6. The Chairman shall chair the meeting of the executive committee and in his absence the vice-chairman and in the absence of the vice chairman the selected member or the elder member selected by the presented members shall chair the meeting.
7. In the meeting of the executive committee the decision of the majority shall have been accepted and if the vote is equal the chairman shall cast the decisive vote.
8. The discussion issues of the meeting of the executive committee shall be kept in the separate decision book and in such decision description all the members presented in the meeting shall have to sign but those who do not accept in the decision have to display with the remarks.
9. All the works to be done by the organization shall be done with the decision of the executive committee.
10. Whatever is written in the above mentioned clauses if all the officials of the executive committee are agreed in written form regarding any work which can be done by the executive committee such decision shall be attached in the decision book and such works can be done without the meeting. The consent as per the same can be considered as the decision of the executive committee.

#### **15. Duties, rights and responsibilities of the executive committee:**

1. Prepare and implement program me and estimated budget of the coming year of the organization and to approve in the general meeting.
2. Implement and cause to implement organizational decision abiding by the Statute.
3. To operate the program me in favor of the organization.
4. To be responsible for the general meeting.
5. for achieving the objectives of the organization to utilize maximum use of available resources and means.
6. To prepare work schedule to achieve the work of the organization, to collect resource, to implement, inspect and supervise.
7. To keep the fund and property of the organization safely and to open the bank account and to run it.

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8. To make essential staffs by-laws related to the service term and facility of the staffs of the organization and to implement it with approving from the general meeting of the organization.
9. In own service tenure to formulate of the appropriate members of advisory committee, other committee, subcommittee and for the fulfillment of the objectives of the organization and as per the need to divide the works.
10. To play the leadership role of the organization.

**16. Relieve from position:**

The Chairman can tender resignation before the executive committee through Vice-Chairman and Vice –Chairman and other office bearers can tender resignation before the Chairman and they can relieve from their position.

**17. Other Committees:**

1. Being under the ambit of this statute for the operation of the works of the organization the executive committee can formulate other committees or sub-committees as per the need but it should be approved by the general meeting of the organization.
2. The works of the sub-committee shall be as determined by the committee itself.

## **Chapter -5**

### **Duties, rights and responsibilities of office-bearers :**

**18. Duties, rights and responsibilities of office-bearers:**

**1. Of the Chairman:**

- A. To chair the executive committee and general meetings of the organization and to cast the decisive vote if there is equal vote in those committee.
- B. To lead the organization as supreme office bearer to divide the works of other office bearer and conduct the daily works for necessary development of the organization.
- C. To implement the works in need and submit the decision in the meeting of near future for approval if in the situation of lack of meeting.
- D. To represent and send the representative on behalf of the organization according to need.
- E. To certify the record.

**2. Of the Vice –Chairman:-**

- A. To assist the chairman in the work.
- B. To perform the responsibility given by the Chairman.
- C. Perform all duties and responsibilities of the Chairman in his/her absence.

**3. Of the secretary:**

- A. To inspect the secretariat of the organization and run it.
- B. To call the general meeting and assembly of the executive committee as per the direction of the Chairman and to prepare the list of agenda for the meeting.
- C. To maintain the records in secured manner.
- D. To implement the decisions of the working policy approved in the General meeting session.
- E. To watch, control and direct the related matter of office administration of the organization.

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- F. To submit the proposal in executive committee if it needs to appoint the officials.
- G. To have all the administrative works of organization and coordinate between executive committee and other committees.

**4. Of the Deputy Secretary:**

- A. To assist the secretary.
- B. To perform the responsibility given by the secretary.
- C. To perform all the duties of the secretary in his/her absence.

**5. Of the Treasurer:**

- A. To take care and operate the fund of the organization.
- B. To submit the annual budget in the general assembly.
- C. To keep the account as it is.
- D. To audit the financial transaction of the organization regularly.
- E. To keep the account of the income and expenditure of organization as it is and submit estimation of income and expenditure and report of auditor in executive committee and general assembly.
- F. To care and control the financial transaction and provide necessary direction related to this matter..
- G. To have the responsibility of floating and immovable property of the organization, take care and to plan for their promotion.
- H. To be active for the income growth of the organization.
- I. To do other works managed according to statute and manual.

**6. Duties, rights and responsibilities of the Members:**

- A. To actively participate in the meeting of the committee.
- B. To play the creative role in the work of organization.
- C. To perform the work as it is entrusted and divided by the executive committee.

**19. Quorum:**

- A. Without the presence of the 60% member of total number members, the process of general meeting shall not be held.
- B. But as mentioned in Sub-Clause (5) of Clause (12) of the statute, in the general meeting called again there shall not be any hindrance to organize the assembly if 51% of the total numbers of the members are presented.
- C. The presented numbers called for the assembly for the third time shall be valid as the quorum in case there is not quorum for the second time.

**Chapter -6**  
**Financial Provision**

**20. Fund of the organization:**

- 1. The organization shall have its own separate fund and in such fund the following mentioned amounts which are obtained shall be kept.
  - A. Obtained entry fees for the membership fees and the amount of the membership fees.
  - B. Donation granted by someone with self interest as the amount obtained as help and support.
  - C. The amount obtained from the selling of the moveable and immovable property of the organization or any other commodities.
  - D. The financial support, charity, present etc. from the government of Nepal.

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- E. Obtained amount as support from foreign organization, individual or international organization and association.
- F. Donation and help received from the local body as support.
- 2. While taking foreign assistance prior permission shall be obtained from Social Welfare Council according to the section 16, of Social Welfare Council.

**22. Operation of bank account:**

The Bank account of the organization shall be operated with the joint signature (Compulsorily) of the 2 persons among Chairman, Secretary and Treasurer of the organization. The provision shall be made to make expense and to keep the record of the expenditure as per the existing law.

**23. Procedure to expend the amount of the fund:**

While making the expenses of the amount of the fund of the organization, the expenses shall be made with applying the following process.

- 1. Without the approval of the annual budget scheme and program I of the organization the amount cannot be spent from the fund.
- 2. The amount of the fund can be spent being under the approved budget from the general meeting and program me.
- 3. The financial report of the spent amount from the fund of the organization shall be submitted before the general meeting compulsorily.
- 4. While making the expenditure of the amount of the fund of the organization, it should be done as per the pre determined procedure.

**24. Account and audit of the organization:**

- 1. The audit of the organization's account will be kept as per the existing law.
- 2. The audit of the organization shall be kept by the registered auditor as per the existing law.
- 3. If the Government of Nepal and Local Officer wants at any time can inspect the accountancy of the organization with deploying the staffs under it or with by itself.
- 4. The general meeting shall appoint the auditor of the organization. But till the first general meeting the appointment of the auditor shall be made by the executive committee.
- 5. Each 1/1 Copy of the audit report of the organization and annual progress report will be submitted to local authority, District Development Committee, Social Welfare Council and concern department.

## **Chapter -7**

### **Election, No confidence motion, provision related to amend the statute**

**25. Provision related to election:**

- A. For the election of the executive committee of this organization, the executive committee shall formulate 3-member election committee for the election and the procedures regarding the election shall be as per the existing Act.
- B. Election committee shall prepare the necessary rules related to election.

**26. Disqualification of the candidate:**

- A. Unable to read and write Nepali language.
- B. Who is below 24 years.
- C. Person without consciousness or went mad.
- D. Proved guilty by any kind of office or court in criminal case and fell in same proportional case.

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## **27. No- confidence motion:**

1. The no-confidence motion should be registered in written form in the organization by showing against whom it was registered and should be as per the following procedure.
  - A. Should be written in Nepalese language by using graceful words.
  - B. The issue of the proposal should be clear and practical.
  - C. Should be mentioned Name, Surname, Address including Signature clearly of at least ¼ (one fourth) members among the general meeting.
2. By determining clear issue of the no-confidence motion registered in the organization as per Sub-Clause (1) and venue of the general meeting or special general meeting, date, time and the information related to general meeting or special general meeting should be given to all the officials and members of the general meeting of the organization as per Clause 11 (4) of the statute.
3. If the no-confidence motion is registered against any members or office bearers, the motion should be approved with two –third majority of the total number of the general assembly but none is made deprive of getting chance for clearance.
4. Discussion on no –confidence motion:
  - A. The person who chairs in the general meeting shall give permission to submit the proposal as per Sub-Section 1 among the persons who submitted the proposal shall present his own opinion including the necessity to bring the motion of no-confidence before the assembly.
  - B. After the presentation of opinion by the member in the favor of no-confidence motion as per Sub-Clause 3 (a) and if wanted to give vote in the favor of such proposal the chairman can give permission to express the opinion to maximum other three members.
  - C. Against whom the no-confidence motion was presented as per Sub-Clause (1) the chairman can give permission to the official to justify him or herself.
5. Decision on no-confidence motion:
  1. After completion of the process to give self opinion upon the no-confidence motion, the person who chairs the assembly for the decision of majority or against of such no-confidence motion and can be declared the decision of the motion of no-confidence with applying the following procedure among.
    - a) By separating one group of the persons who casted the vote in the favor of no-confidence motion with forming another group which casted the vote against the motion of no confidence.
    - b) By calling the members of the general meeting to cast their vote for and against of the no-confidence motion confidentially.

## **28. The Provision of Statute amendment**

The proposal should be approved by the two-thirds of the representatives of the attended total members of general meeting and such should be sent before the local officer for the amendment and dissolution of the any Section of the organization with recommendation; the statute will be amended accordingly. The amended proposal will come to effect after it is approved by the local authority.

## **29. Framing Rules:**

- a. If needs to make Rules for the daily tasks of the organization, the executive committee can frame rules being under the statute of the organization. These rules and regulations have to be approved by the general meeting and its information should be given to the Local Officer
- b. Being under this statute and Rules made under this statute, the executive committee can make and implement staff management and financial administration rules for the operation of the organization and implementation of the objectives.
- c. Such by-laws should be approved by the general meeting.

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## **30. Provision of the staffs:**

- A. For daily operation of the work of the organization and scheme and program me, all the creation of the deployment of the staffs, salary, allowance and other facility and the procedure to be applied of the service terms of the staffs.
- B. If the situation is created to keep the foreign advisor or volunteer for the implementation of the organization with obtaining the foreign grant and the information regarding his tenure of service, the providing service, the appropriateness of the works, facility and his qualification and description should be submitted in the Local Officer, District Development Committee and Social Welfare Council.

**31. Provision of Power Delegation:**

The authority or the power of any office bearer can be delegated to any other official and office bearer.

**32. The Concept Development and Concept Builder:**

A. There is no any organization without any concept, theory and objectives. In the same context, the concept builder of this organization is Advocate Mr. Dharma raj Bhusal, the son of Lila Ballav and Radhika Bhusal, inhabitant of Palpa District, Hungi V.D.C. Ward No.3 . He has made the concept of this organization to provide the assistance to the senior citizen who is helpless because of various reasons like in capable of economical condition, lack of owner to love, care, treatment and watch in their old age. He has aimed to serve with founding the Dharmashala in the name of his parents the ideal Bridhashram (House to Old) like the Hospiche provided to the helpless senior citizen in Germany and other developed countries.

B. The concept builder of this organization pointed in this statute shall be lifelong (De SA Vie) member. There will not be election at most for second full tenure for the past and he has held in the foundation period. But there can be election for the post if he is unwilling to hold this post himself.

**33. The Right of interpretation:**

The right to interpretation of this statute and Rules and by –laws made under this statute shall be vested on the executive committee but the interpretation should approved by general meeting.

**34. Dissolution of the organization:**

All the property and assets of this organization shall be transferred to the government of Nepal after clearing all its liabilities in case of the organization cannot be run according to the statute of the organization or in any other reason of its dissolution.

**35. Protection:**

A. In regard to the matters mentioned in the statute shall be as per the existing law and if the things mentioned in the statute if contradicted with the existing laws such shall be void with the limitation of conflict.

B. The executive committee can perform the work by making rules if there is any hindrance in the only reason of exclusion in this statute.

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**36. The Founder:**

According to the statute the person who has made the concept of this organization is called the concept Developer and the persons who work altogether being supporter to the objectives of this organization. All the founding members are active members of trial period. The founding members of this organization are as follows:

The names of the office bearer					The names of witness		
Sino.	Names /Surnames	Post	address	Sd.	Names	address	Sign
1	Advocate Dr. Mr. Dharma Raj Bhusal	Chairman	K.M.C.10 Kathmandu	Sd.	Mr Mukesh Tandukar	K.M.C.10 Kathmandu	Sd.
2	Mr.Dandapani Basayal	Vice-Chairman	K.M.C.34 Kathmandu	Sd.	Mr.Sujit Katuwal	Butwal-13 Rupandehi	Sd.
3	Mr.Yagya Raj Aryal	Secretary	K.M.C.10 Kathmandu	Sd.	Mr.Anis Basyal	K.M.C.34 Kathmandu	Sd.
4	Mr. Ravindra Ratna Sthapit	Deputy-Secretary	K.M.C.27 Kathmandu	Sd.	Ranendra Bhandari	K.M.C.20 Kathmandu	Sd.
5	Mr Shyam Prasad Khatiwada	Treasurer	Thaprek-9 Nuwakot	Sd.	Mr Sanjaya Bhandari	Anandaban-4,Rupandehi	Sd.
6	Mrs. Parvati Bhattarai	Member	Nijgadh-8 Bara	Sd.	Mrs.Mina Tandukar	K.M.C.10 Kathmandu	Sd.
7	Mrs. Saraswati Bhandari	Member	Anandaban-4,Sunsari	Sd.	Er.Ramsharan Maharjan	K.M.C.10 Kathmandu	Sd.

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